

# 2018/19 SCHOOL YEAR

## REGISTRATION PROCESS

### **Welcome to School District #71 (Comox Valley)**

If you are new to our community and wish to register your child you may do so up until June 24<sup>th</sup> at a neighbourhood school.

Effective June 25<sup>th</sup> all neighbourhood schools will be closed for the summer and no longer be accepting new registrations.

Our centralized registration process for **all new registrations** is available at the School Board Office located at 607 Cumberland Road, Courtenay. Registration is open from June 25<sup>th</sup> to September 14<sup>th</sup> between 9:00 and 11:00 a.m. and between 1:00 and 3:00 p.m.

*excluding July 20<sup>th</sup> to August 20<sup>th</sup> inclusive.*

Online registrations is not available.

At the time of registration, please make sure you bring the following information with you:

1. **YOUR CHILD'S BIRTH CERTIFICATE**
2. **PROOF OF RESIDENCE (UTILITY BILL/DRIVER'S LICENSE/PURCHASE OR RENTAL AGREEMENT)**
3. **CARE CARD**

All new registrants for the 2018/19 School Year will be contacted with their placement prior to September 4<sup>th</sup>.

Due to an increase in enrolment, we cannot guarantee placement in a neighbourhood school but we will always ensure your child is enrolled in one of our district schools.

Welcome to the Comox Valley!

