

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)

POLICY MANUAL

POLICY:	8041
Date:	Mar. 31, 2009
Revision:	5

DISPOSAL OF ASSETS

There is need to dispose of assets no longer required for schools or district services. The Board of Education believes that ongoing monitoring of asset utilization coupled with regular disposal procedures can reduce the amount of storage space required, and through sale or “trade in” provide a means of recovering some costs. Additionally, non-profit community and/or charitable organizations may benefit from the disposal of certain assets.

The board believes that, as much as possible, equipment and material should be re-used and/or recycled. When the need arises to dispose of assets, the processes outlined in the accompanying regulation shall apply.