

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)

POLICY MANUAL

POLICY:	8032
Date:	December 19, 2000
Revision:	2

Protection of Property

1. **Jurisdiction**

The *School Act* makes provision for the Board to authorize employees to direct a person to leave the land or premises of a school or to restore order on school premises or to contact a peace officer. The Board authorizes the specified employees to make such directions and to follow such reasonable courses of action deemed appropriate for the protection and safety of property.

The Board may, at its discretion, offer a reward of up to \$500.00 for information leading to the apprehension and conviction of the person(s) committing vandalism against school district property.

2. **Specific School/Site Employees**

The following personnel are authorized to act to protect the property of the Board as per Section 1 above.

- (1) the school or site principal or supervisor
- (2) the school or site vice-principal
- (3) the teacher-in-charge (in the absence of administrative officers)
- (4) a teacher assigned to the school (in the absence of those listed above)
- (5) a custodian or janitor assigned to that school/site (in the absence of those listed above)

- (6) other support staff employees (in the absence of those listed above)
- (7) community school coordinators (in the absence of those listed above)

3. Specific District Employees

In addition, the following district officials have authority under this policy for all school and school district properties and functions:

- 1. Superintendent of Schools
- 2. Assistant Superintendent of Schools
- 3. Secretary-Treasurer (in the absence of those listed above)
- 4. Assistant Secretary-Treasurer (in the absence of those listed above)
- 5. Director of Maintenance and Operations (in the absence of those listed above)
- 6. Directors of Instruction (in the absence of those listed above)
- 7. Custodial Supervisor (in the absence of those listed above)
- 8. Maintenance Supervisor (in the absence of those listed above)
- 9. Employees of the Maintenance Department (in the absence of those listed above or of any school or site administrative officer or teachers).

4. Student Damage

Procedures regarding student damage to school property are covered in Board regulation 6020R1 - *Student Behaviour*.

5. Legal Redress

The Board believes that any refusal to comply with the legitimate directions of the above-named employees in acting to protect students and/or property is a serious matter and will explore legal redress whenever practical and appropriate.