

**BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 71 (COMOX VALLEY)**

**Regular Board Meeting—Public  
R1/January 26, 2010  
7 pm**

**Present:**

**Trustees**

Susan Barr, Chair  
Janice Caton  
Corinne McLellan  
Fran Goldberg  
Tom Weber  
Danny White, Vice-Chair

**Staff**

Len Ibbs, Secretary-Treasurer  
Jordan Tinney, Superintendent  
Sherry Elwood, Assistant Superintendent  
Chuck Morris, Director of Operations  
MaryAnn McCrea, Director of Instruction (Student Services)  
Allan Douglas, Director of Instruction (Elementary)  
Lynda-Marie Handfield, Director of Human Resources  
Debbie Page, Recording Secretary

**A**

**CALL TO ORDER**

1.01 The Chairperson called the Regular Board Meeting to order at 7:00 pm

**B**

**ADOPTION OF PUBLIC MEETING MINUTES**

2.01 **Minutes of R11/December 15, 2009 Regular Board Meeting circulated earlier in draft form for Board approval.**

**Motion:**

It was regularly moved and seconded that the Board approve the minutes of the R11/December 15, 2009 Regular Board meeting.

CARRIED

**C**

**ADOPTION OF AGENDA**

3.01 **The Procedural Bylaw provides that any additions to this Agenda require the unanimous approval of all Board members present.**

**Motion:**

It was regularly moved and seconded that the Board waive the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended, the amendments to consist of...

CARRIED

**D**

**REPORT ON IN-CAMERA MEETING HELD FROM 6 pm to 7 pm**

4.01 **Prior to the Regular Meeting, the Board held an "In-Camera" meeting.**

Personnel matters.

E                    **PRESENTATION/DELEGATION**

- 5.01    **Fine Arts Advisory Committee** (FAAC) Presentation, Heidi Jungwirth, Parent and Cumberland Elementary School Music Teacher; Helene McGall, District Vice-Principal, Fine Arts and Aboriginal Education (retired)
- Video Presentation: Local Treasure

F                    **OLD BUSINESS**

- 6.01    **C02 Levels in Schools**, Briefing Note, Len Ibbs, Secretary Treasurer
- Board Discussion

**Policy 1200—  
Correspondence**

- 6.02    **Policy 1200—Correspondence**, Briefing Note, Sherry Elwood, Assistant Superintendent

**Motion:**

It was regularly moved and seconded that the Board adopt *Policy 1200, Correspondence*, as presented.

CARRIED

**Policy 7060—Grade  
Placement K-Gr. 7**

- 6.03    **Policy 7060—Grade Placement: Kindergarten to Grade 7**, Briefing Note, Jordan Tinney, Superintendent

**Motion:**

It was regularly moved and seconded that the Board adopt *Policy 7060, Grade Placement: Kindergarten to Gr. 7*, as presented.

CARRIED

**Band 7**

- 6.04    **Band 7**  
Motion: R5/April 28, 2009 regular Board Meeting—*Deferred for 1-year.*

**Motion:**

It was regularly moved and seconded to refer this item to management who will prepare a recommendation for the March 23, 2010 regular Board meeting, presenting options for a district wide Band 7 program.

CARRIED

- 6.05    **Hiring of Excluded Staff**, Briefing Note, Len Ibbs, Secretary Treasurer

Motion: R7/June 26, 2007 regular Board Meeting—*Referred to management to develop a plan for hiring.*

**Note:** To be brought forward to the February Policy Advisory Committee for discussion.

G                    **CHAIR'S REPORT**

- 7.01    Board Chair Susan Barr stated that Trustees are currently working together on the Board's goals.

H                    **MANAGEMENT REPORTS**

- **Superintendent's Report**

8.01 **Superintendent's Report on Achievement**, Jordan Tinney

Board Information

8.02 **Student Travel Requests**, Briefing Note, Jeff Taylor, District Principal, Education Technology

8.02.1 **Mark R. Isfeld Senior Band/Jazz Band/Choir trip to San Francisco, CA, April 18 to 24, 2010**

8.02.2 **Highland Secondary School Music 11/12 trip to Kamloops, Canmore, Calgary and Edmonton, April 25 to May 1, 2010**

**Motion:**

It was regularly moved and seconded that the Board grant final approval for the Mark R. Isfeld student travel request to San Francisco, CA, April 18 to 24, 2010; and

It was regularly moved and seconded that the Board grant final approval for the Highland Secondary School Music trip to the listed locations, April 25 to May 1, 2010.

CARRIED

8.02.4 **Highland Secondary School and Mark R. Isfeld Journalism Students trip to Portland, Oregon, April 14 to April 18, 2010**

**Note:** #8.02.4 was voted on prior to 8.02.3 below.

**Motion:**

It was regularly moved and seconded that the Board grant approval in principle for the joint Highland Secondary School/Mark R. Isfeld trip to Portland, Oregon, April 14 to April 18, 2010.

CARRIED

8.02.3 **Mark R. Isfeld Secondary School Senior French Immersion 11/12 trip to Paris, France and London, England, April 23 to April 30, 2011**

**Motion:**

It was regularly moved and seconded that this item be referred to management and then be brought back to the next regular meeting of the Board, February 23, 2010.

CARRIED

8.03 **Full Day Kindergarten**, Update, MaryAnn McCrea, Director of Instruction (Student Services)

Link to Website Information: [http://sd71.bc.ca/pdfs/district\\_news/134.pdf](http://sd71.bc.ca/pdfs/district_news/134.pdf)

Board Information

I - **Secretary Treasurer's Report**

**Budget Reductions**

9.01 **Budget Reductions**, Briefing Note, Len Ibbs, Secretary Treasurer

**Motion:**

It was regularly moved and seconded that the Board approve the cuts to the budget, totaling 1,213,000 as specified.

CARRIED

J - **Human Resources Report**

10.01 **Retirements/Resignations**

Mr. Clyde Woolman, Principal, Ecole Puntledge Park Elementary School will retire effective July 31, 2010 after 24 years of service with the district. Teaching since 1976.

Ms. Karen Dunington, Teacher, Cumberland Elementary School will retire effective June 30, 2010 after 10 years of service with the district. Teaching since 1975.

**Motion:**

It was regularly moved and seconded to receive all management reports.

CARRIED

K **BOARD COMMITTEE REPORTS**

11.01 A) **Finance Committee**  
Committee Chair: Danny White

Minutes of Monday, January 11, 2010 Finance Committee Meeting, provided for information.

- Trustee Janice Caton – new committee member

11.02 B) **Policy Advisory Committee**

- Trustee Tom Weber – new committee Chair
- Trustee Janice Caton – continuing committee member

11.03 C) **Education Committee Meeting**  
Committee Chair: Danny White

Minutes of Tuesday, January 12, 2010 Education Committee Meeting, provided for information.

L **BOARD APPOINTEES TO OTHER BODIES/COMMITTEE STRUCTURE**

12.01 **Vancouver Island School Trustees Association (VISTA) Conference**

**Title:** *Sustaining Public Education—Values, Vision and Action*  
**Date:** Saturday, February 27, 2010  
**Time:** 10 am to 4 pm  
**Location:** Dover Bay Secondary School, 6135 McGirr Road, Nanaimo, B.C.

**Motion:**

It was regularly moved and seconded that any Trustee who wishes to attend the Vancouver Island School Trustee's Association Conference, February 27, 2010 may do so from required Board business.

CARRIED

M

**NEW BUSINESS**

**Trustee By-Election**      13.01      **Trustee By-Election**, Briefing Note, Len Ibbs, Secretary Treasurer

**Motion:**

It was regularly moved and seconded that the Board appoints Mr. Tom Moore to be the Chief Election Officer for the by-election for Area A; and

It was regularly moved and seconded that the Board appoints Secretary Treasurer Leonard Ibbs as Deputy Chief Election Officer.

CARRIED

13.02      **Board Procedural Bylaw Changes**, Briefing Note, Len Ibbs, Secretary Treasurer

**Note:** *The Board served notice of motion to bring forward a revised Procedural Bylaw amended by removing the item under Rules of Order and amend the Questions and Enquiries with (must be on agenda item topics).*

**Note:** To be brought forward to the next regular meeting of the Board, February 23, 2010.

13.03      **School Capacity Update**, Spreadsheet, Allan Douglas, Director of Instruction (Elementary)

Board Information

N

**CORRESPONDENCE**

**Halbe Hall**                      14.01      Marcella Simpson, Chair, Black Creek Halbe Hall Society, **Follow-up on request for transfer of Old Black Creek School Property**, Briefing Note, Len Ibbs, Secretary Treasurer

**Motion:**

It was regularly moved and seconded to send a letter to Marcella Simpson, Chair, Black Creek Halbe Hall Society with an update on the status of her query.

CARRIED

**Motion:**

It was regularly moved and seconded that a letter be sent to Margaret MacDiarmid, Minister, Ministry of Education; Mr. Don McRae, MLA, Comox Valley and to Marcella Simpson, Chair, Black Creek Halbe Hall Society, expressing the Board's interest in moving this request forward.

CARRIED

14.02      Margaret MacDiarmid, Minister, Ministry of Education

- **Annual Facilities Grant (AFG)**
- **Foundation Skills Assessment (FSA)**

Board Information

14.03      Helene McGall, Retired District Vice-Principal, Fine Arts, Aboriginal Education, **Fine Arts Program**

Board Information

14.04 Sheila McDonnell, **Grade Structure Consultation Process**

Board Information

14.05 Fine Arts Advisory Committee:

- **Fine Arts Program**
- **Lead Teacher Position**

Board Information

14.06 Chief Ernie Hardy, K'ómoks First Nation:

14.03.1 **Request for Funding for K'ómoks First Nation Students—Bus Passes**

14.03.2 **Request for All-Day Kindergarten at Aspen Park Elementary School**

**Motion:**

It was regularly moved and seconded to refer the requests from Chief Ernie Hardy, K'ómoks First Nation to management.

CARRIED

**Note:** Secretary Treasurer Len Ibbs will provide a briefing note at the next regular meeting of the Board, February 23, 2010 with regards to 14.03.1.

14.07 J. David Durrant, Manager of Community Services, Village of Cumberland, **Neighbourhoods of Learning**

**Motion:**

It was regularly moved and seconded to refer this request to management.

CARRIED

o

**QUESTIONS and ENQUIRIES**

**ADJOURNMENT**

There being no further business, the meeting adjourned at 9:10 pm

CERTIFIED CORRECT as circulated.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer