

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 71 (COMOX VALLEY)**

**Special Board Meeting—Public
R7A/July 2, 2009
7 pm**

Present:

Trustees

Susan Barr, Chair
Tom Weber, Vice-Chair
Danny White
Fran Goldberg
Corinne McLellan
Lori Fowler

Staff

Len Ibbs, Secretary-Treasurer
Jordan Tinney, Superintendent
Sherry Elwood, Assistant Superintendent
MaryAnn McCrea, Director of Instruction (Student Services)
Debbie Page, Recording Secretary

A. CALL TO ORDER

1.01 The Chairperson called the Special Board Meeting to order at 7:00 pm.

B. ADOPTION OF AGENDA

2.01 The Procedural Bylaw provides that any additions to this Agenda require the unanimous approval of all Board members present.

Motion:

It was regularly moved and seconded that the Board waive the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended, the amendments to consist of...

CARRIED

C. REPORT ON IN-CAMERA MEETING HELD FROM 6 PM TO 7 PM

No In-camera Meeting

D. OLD BUSINESS

Aspen Park Daycare 3.01 **Aspen Park Daycare**, Susan Barr, Board Chair

Motion:

It was regularly moved and seconded to award the After School Care contract to the Comox Valley Boys and Girls Club for 1 year.

CARRIED

Motion:

It was regularly moved and seconded to rescind the Request for Proposals as it does not comply with policy.

CARRIED

E. MANAGEMENT REPORTS

- Superintendent's Report

4.01 **Comox Valley District Literacy Plan**, MaryAnn McCrea, Director of Instruction, Student Services

MaryAnn McCrea acknowledged Danielle Hoogland, Judy Brooks, Karen Barr and Janice Nicklin for their contribution.

Motion:

It was regularly moved and seconded that the Board adopt the Comox Valley District Literacy Plan as presented.
CARRIED

F.

- **Secretary Treasurer's Report**

**Brooklyn Ele./Capital
Plan**

5.01 A. **Brooklyn Elementary School Promises and the Capital Plan**, Briefing Note, Len Ibbs,
Secretary Treasurer

B. **Brooklyn School PAC Correspondence**

Friendly Amendment:

It was regularly moved and seconded that management bring forward a Capital Funds report to the September 22, 2009 public Board meeting that details the amounts available for Board use, the range of allowable expenditures, and current spending priorities for each of Capital Reserve Funds and Local Capital Funds.

CARRIED

G.

- **Human Resources Report**

6.01 **Retirements:**

Diane Anderson, Administrative Assistant, North Island Distance Education School, will retire effective June 30, 2009 after 16 years of service with the district.

Kathryn Askew, Teacher, Airport Elementary School, will retire effective June 30, 2009 after 30 years of service with the district. BC teacher certified: 1979.

Dean Dogherty, Teacher, G.P. Vanier Secondary School, will retire effective June 30, 2009 after 20 years of service with the district. BC teacher certified: 1984.

Doug Embree, Teacher, G.P. Vanier Secondary School, will retire effective June 30, 2009 after 39 years of service with the district. BC teacher certified: 1971.

Marta Fiddy, Teacher, Airport Elementary School, will retire effective June 30, 2009 after 22 years of service with the district. BC teacher certified: 1981.

Jennifer A. Forbes, Teacher, Huband Park Elementary School, will retire effective June 30, 2009 after 17 ½ years of service with the district.

Susan Gillespie, Work Experience Program Worker, G.P. Vanier Secondary School, will retire effective June 30, 2009 after 12 years of service with the district.

Kerry Isenor, Library Clerk, Lake Trail School, will retire effective June 30, 2009 after 19 years of service with the district.

Isabelle Pacholuk, Work Experience Program Worker, G.P. Vanier Secondary School, will retire effective June 30, 2009 after 27 years of service with the district.

Dave Perry, Teacher, Highland Secondary School, will retire effective June 30, 2009 after 20 years of service with the district. BC teacher certified: 1978.

Michelle Power, Education Assistant: Elementary Resource, Valley View Elementary School, will retire effective June 25, 2009 after 19 years of service with the district.

Dorothy Woodburn, Distance Education Systems Clerk, North Island Distance Education School, will retire effective June 30, 2009 after 8 years of service with the district.

Resignations:

Lisa Bobocel, Teacher, Ecole Puntledge Park Elementary School will resign effective July 31, 2009 after 3 years of service with the district.

Motion:

It was regularly moved and seconded to receive the management reports.

CARRIED

H.

BOARD COMMITTEE REPORTS

7.01 (a) **Board Governance**

- (b) **Finance Committee Meeting**
Committee Chair: Danny White

Minutes of the June 8, 2009 Finance Committee Meeting were provided for Board information.

Motion:

It was regularly moved and seconded to receive the Finance Committee report.

CARRIED

- (c) **Policy Advisory Committee**
Committee Chair: Janice Caton

Minutes of the June 2, 2009 Policy Advisory Committee meeting were provided for Board information.

Motion:

It was regularly moved and seconded to receive the Policy Advisory Committee report.

CARRIED

- (d) **Education Committee Report**
Committee Chair: Tom Weber

Minutes of the June 9, 2009 Education Committee meeting were provided for Board information.
Trustee Corinne McLellan represented/attended and spoke to the minutes.

Motion:

It was regularly moved and seconded to receive the Education Committee report.

CARRIED

I.

BOARD APPOINTEES to OTHER BODIES/COMMITTEE STRUCTURE

8.01

J. **NEW BUSINESS**

Budget Process 9.01 **Budget Process**, Susan Barr, Board Chair

Motion:

It was regularly moved and seconded that the Finance Committee (1) review the current process for receiving budget proposals, setting annual budgets, and for reporting on actual expenditures, and (2) make a recommendation to the Board by October 27, 2009 regarding a budgeting process that is inclusive of partner groups, and which makes use of practical reporting to support increased transparency, accountability, and inclusive planning.

CARRIED

Remuneration 9.02 (a) **Trustee Remuneration and Expenses**, Briefing Note, Len Ibbs, Secretary Treasurer

Motion:

It was regularly moved and seconded that the Board approve an increase of .4 percent to the budgets for trustee remuneration and travel.

DEFEATED

(b) **BC School Trustees Association, Boards of Education 2009 Survey**

Board Information

Explore Program 9.03 **Explore Program**, Susan Barr, Board Chair

Motion:

It was regularly moved and seconded that management brings a report forward to the October 27, 2009 public Board meeting that outlines the implications of making the *Explore Program*, with 2004/05 staffing and prep time levels, a district program.

CARRIED

Community Schools 9.04 **Community Schools**, Briefing Note, Lori Fowler, Trustee, Area "A"

Amendment to the Motion:

Delete: secure and freeze

Insert: equalize and maintain

End of sentence, insert: which would include \$20,000 for each community school

CARRIED

Main Motion:

It was regularly moved and seconded to **equalize and maintain** the current funding level from Operating Grants for our community schools for the next 3 years, **which would include \$20,000 for each community school.**

CARRIED

K. **CORRESPONDENCE**

10.01 Jeannie Cameron, **Band 7**

Board Information

- 10.02 Danyta Welch, Policy and Program Officer, Local Government Program Services, **2008 School Community Connections—Strengthening the Connection**

Board Information

QUESTIONS and ENQUIRIES

ADJOURNMENT

There being no further business, the meeting adjourned at 8:25 pm.

CERTIFIED CORRECT as circulated.

Chairperson

Secretary-Treasurer